



## CLAIMANT'S STATEMENT – WHOLE LIFE AND UNIVERSAL LIFE – INDIVIDUALS

Complete this form for claims under Whole Life or Universal Life policies if the Claimant is an individual. Please complete form 682ENT for claims under Whole Life or Universal Life policies where the Claimant is an entity, or form 682TC for Term or Critical Illness policies. These forms can be found on EquiNet.

Number of each policy under which a claim is being made	
Deceased's Name (in full)	Province or State of Domicile
Date of Death	Cause of Death
Place of Death	Date and Place of Birth

Names and addresses of all Physicians who attended the deceased in the past five years.

Name	Address	Date	Reason

Names and locations of all Hospitals or Institutions where the deceased was treated in the past three years.

Hospital or Institution	City or Town	Date

To your knowledge, was the deceased a smoker?  Yes  No

If yes, please indicate the length of time (approx.) \_\_\_\_\_ Please check one:  cigarettes  pipes  cigars

To your knowledge, did the deceased ever stop smoking?  Yes  No If yes, when and for how long? \_\_\_\_\_

Did the deceased have any other life insurance policies in force at the time of death?  Yes  No



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## 1. CLAIMANT'S INFORMATION

The following information is required to comply with Canadian legislation. In order for us to process your claim, please complete all of the following fields.

Name (please print)		S.I.N./ Tax Ident. (IRS) No.	
Address		City or Town	Province
Phone Number		Postal or Zip Code	Country
Date of Birth (dd/mm/yyyy)	Relationship to Policy Owner	Occupation (job title and duties) – if not currently working, indicate former occupation	
In what capacity or by what do you claim the insurance (e.g. Named beneficiary, Executor or Assignee)?			Relationship to Deceased

How would you like the proceeds to be paid?

- Paid by direct deposit to the beneficiar(ies) bank account. Attach a void cheque or bank letter which outlines the account belongs to the beneficiar(ies)
- Paid by cheque

The cheque will be mailed to Claimant's address unless an alternate address is provided:

Alternate Address: \_\_\_\_\_

- Deposit to Equitable Life policy # \_\_\_\_\_

## 2. TRUSTEE INFORMATION

If there is a Trustee named on behalf of the Claimant, please complete the following fields.

Name (please print)		S.I.N./ Tax Ident. (IRS) No.	
Address		City or Town	Province
Phone Number		Postal or Zip Code	Country
Date of Birth (dd/mm/yyyy)	Relationship to Policy Owner	Occupation (job title and duties) – if not currently working, indicate former occupation	



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### 3. DECLARATION OF TAX RESIDENCE

If your address is outside of Canada, or the money is to be sent outside of Canada, please complete this section.

I am a tax resident of Canada: Provide Social Insurance Number (SIN): \_\_\_\_\_

I am a tax resident or citizen of the United States: Provide Taxpayer Identification Number (TIN)  
or functional equivalent: \_\_\_\_\_

I am a tax resident of a jurisdiction other than Canada or the United States:

Jurisdiction of tax residence: \_\_\_\_\_ TIN or functional equivalent: \_\_\_\_\_

If you do not have a TIN or functional equivalent for a specific jurisdiction, give the reason using one of these choices:

- a) I will apply or has applied for a TIN but has not yet received it.
- b) My jurisdiction of tax residence does not issue TINs to its residents.
- c) Other reason: \_\_\_\_\_

### 4. POLITICAL POSITIONS

Complete this section if the Claimant is a Politically Exposed Person and the death benefit is equal to or greater than \$100,000, or if you have been requested to complete this section.

For the purposes of this question:

- "Claimant" means the Claimant, or the trustee for the Claimant where one exists.
- "Family Member" means Spouse, Ex-spouse, sibling, parent, mother-in-law or father-in-law, or biological or adoptive child.
- "Close associate" means an individual who is closely connected to the Claimant for personal or business reasons.
- "Spouse" means the spouse or common law partner.
- "Ex-spouse" means the ex-spouse or ex-common law partner.

**Does the Claimant or any of the Claimant's close associates hold, or have they ever held, any of the positions listed below; OR Is the Claimant a Family Member of a person who holds or has ever held any of the positions below:**

No  Yes - indicate the position held below

#### Position in Canada or in another country

Note: For positions in Canada, list only the positions held in the past 5 years. For all other countries, list all such positions that have ever been held.

- |  |  |
|--|--|
| <input type="checkbox"/> Head of state or head of government (including Governor General and Lieutenant Governor)  | <input type="checkbox"/> Head of an international organization that is established by the governments of countries or the head of an institution of any such organization (indicate only if position held in the past 5 years) |
| <input type="checkbox"/> President of a state-owned company or bank (including a corporation that is wholly owned by a federal or provincial government)               | <input type="checkbox"/> Deputy Minister (or equivalent)   |
| <input type="checkbox"/> Member of the executive council of government or member of a legislature (including the Senate, House of Commons or a provincial legislature) | <input type="checkbox"/> Leader or President of a political party in a legislature   |
| <input type="checkbox"/> Head of a government agency   | <input type="checkbox"/> Ambassador or ambassador's attaché or counsellor  |
| <input type="checkbox"/> Judge (in Canada only, must be a judge of an appeal court)  | <input type="checkbox"/> Military General (or higher rank)   |
|  | <input type="checkbox"/> Mayor of a Canadian municipality (does not include mayors in countries other than Canada)   |



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### 4. POLITICAL POSITIONS (Continued)

If you answered "Yes" to the question above, complete the following information:

What is the name of the person who holds or held the position?

What is the title of the position held?

Position held from: \_\_\_\_\_ to \_\_\_\_\_  
(starting year) (ending year)

In what country was the position held?

With what organization, government or institution was the position held?

How is this person related to the Claimant?

The person is the Claimant

Close relative (relationship): \_\_\_\_\_

Close associate (relationship): \_\_\_\_\_

**What is the Claimant's source of wealth** (check all that apply):

Salary or Earned Income

Business Income

Inheritance

Property Income/ Holdings

Investment Income

Other \_\_\_\_\_

Lottery

### 5. IDENTITY VERIFICATION

Equitable Life is required to verify the Claimant's identity (or the identity of the Trustee for the Claimant) on Universal Life and Whole Life policies where the death benefit is equal or greater than \$10,000. If you meet these criteria (or you are unsure), please provide your consent to having your identity verified by a third party by checking the box below, and provide the identification documents as instructed.

I consent to Equitable Life verifying my identity through a third-party service provider.

You are required to provide two forms of identification. Each of the documents must be from a different category below (that is, no more than one document from any one of the categories). The documents should be from a Canadian source unless otherwise indicated.



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### 5. IDENTITY VERIFICATION (Continued)

<b>Category A</b> (must include name and address)	<b>Category B</b> (must include name and date of birth)	<b>Category C</b> (must include name and account information)
Government issued photo identification (excluding provincial health cards) – different from Category B document	Government issued photo identification (excluding provincial health cards) – different from Category A document	Bank account statement
Benefits statement: Federal, Provincial, Territorial or Municipal	Birth Certificate	Loan account statement
Canada Pension Plan statement	Divorce documentation	Credit card statement
Provincial Vehicle Registration	Insurance company document (home, auto, life excluding Equitable Life)	Letter from bank, trust company or credit union confirming account
Municipal Property Tax Assessment	Permanent Resident Card	
Utility bill (e.g. hydro, phone, cable, etc.)	Citizenship Certificate	
Investment account statement (e.g. RRSP, securities account, excluding Equitable Life)	Investment account statement (e.g. RRSP, GIC, excluding Equitable Life)	
	Travel Visa issued by a foreign government	
	Temporary Driver's Licence (non-photo)	

#### SEND THE DOCUMENTS TO EQUITABLE LIFE

Legislation requires that the documents be valid and current. Please send copies of the documents without any alterations to Equitable Life using the delivery methods below:

If the documents are in paper format, do not send us the original. You can either mail in a copy with this completed form to the address indicated below, or scan them in and email the documents with this completed form. Electronic documents can be emailed with this completed form to [IndividualClaims@equitable.ca](mailto:IndividualClaims@equitable.ca).

#### Equitable Life of Canada

One Westmount Road North,

P.O. Box 1603 Stn. Waterloo

Waterloo ON N2J 4C7

Please note: Equitable Life® cannot ensure the privacy and confidentiality of any information sent through the internet because e-mail may be vulnerable to interception. As a result, Equitable Life is not responsible for any loss or damages you may incur if your information is intercepted and misused. If you would prefer to submit your information by another means, please contact us at 1.800.668.4095.



## CLAIMANT'S STATEMENT – WHOLE LIFE AND UNIVERSAL LIFE – INDIVIDUALS

### 6. CLAIMANT'S DECLARATION

I certify that the information given in this Statement is true, correct and complete. I authorize all physicians and other persons who have attended the deceased and all hospitals, institutions and government authorities to provide Equitable Life of Canada all information in their possession or within their knowledge respecting the deceased and to honour a copy of this authorization.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_

Signature of Claimant \_\_\_\_\_

Signature of Witness \_\_\_\_\_ Witness \_\_\_\_\_

**By providing this or other claim forms to the claimant, the Company does not admit to any liability or waive any of its rights.**

**A limitation period provision describes the time period in which you may commence a proceeding for recovery of policy benefits. This time period is set out in provincial insurance legislation or other legislation that applies to your claim.**

### INSTRUCTIONS

Please feel free to contact our Head Office at 1.800.668.4095 for information or assistance in completing this Statement and providing proof of claim.

### COMPLETING THE CLAIMANT'S STATEMENT

1. If the policy is payable to a named beneficiary or beneficiaries:
  - a) This statement should be completed by the named beneficiary, unless a minor. If there is more than one beneficiary, each beneficiary must complete a separate Statement.
  - b) If any named beneficiary is a minor, this Statement should be completed on behalf of the minor beneficiary by the guardian or other person authorized by law to deal with the minor's property.
  - c) If any named beneficiary is deceased, proof of death of such beneficiary must be provided.
2. If the Policy is payable to the estate of the deceased:
  - a) The funds will be payable to the Estate of the deceased.
3. If the Policy is assigned:
  - a) A Statement should be completed by the assignee as well as the beneficiary. Payment will be made jointly to the beneficiary and the assignee.
4. Claimant's Social Insurance No./Tax Ident. (IRS) No.:
  - a) This information is required from the claimant as it may be required to report any taxable income paid to the claimant. If the claimant has never been assigned a number, insert "No Number". If the estate of the deceased is the claimant, the deceased's Social Insurance Number should be inserted.
5. Each Claimant that is an entity (corporation, trust, partnership or association) must complete the "Claimant's Statement - Entities" form (682ENT)

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